ESCAMBIA COUNTY
HEALTH FACILITIES AUTHORITY

MEETING AGENDA
August 25, 2026
4 p.m.

1. **Call to Order** and accept proof of publication of notice of meeting.

2. **Approve Minutes** of the meeting held on June 23, 2026.

3. **Open Forum/Public Comment:** The Health Facilities Authority allows any person to speak regarding agenda items other than ministerial or information only matters. Speakers must complete the speaking request form prior to the start of the meeting. Each speaker or group representative is limited to three (3) minutes of speaking time. Speakers shall refrain from abusive or profane remarks, disruptive outbursts, protests, or other conduct which interferes with the orderly conduct of the meeting.

4. **Financial Matters:**

   a. Report on Operations for the period April 1 to June 30, 2026.

   b. Adopt Budget for FY 2027; adopt Resolution 2026-01 approving the FY 2027 budget matters.

   c. Grant Policy and Guidelines revisions and updates

5. **Operations:**

   a. Accept recommendation of Mr. Larry Brooks as potential new Authority Board Member to replace Mr. Eugene Franklin and make recommendation to the Escambia Board of County Commissioners

Routine Authority Business:

a. Board Training – (webcast) August 27, 2026 11am Federal Development in Bonds, Healthcare & Higher Ed.

b. NAHEFFA Fall Conference Santa Barbara, California – The Mar Monte Hotel October 4-7, 2026
   Approve travel budget

Next Scheduled Meeting of the Authority: September 22, 2026

Not Final until Approved

ESCAMBIA COUNTY HEALTH FACILITIES AUTHORITY
MEETING MINUTES
June 23, 2026

Members in Attendance:	**Jim Hall** **Susan Ashby** **Keith Bullock** **Jean Tucker**
Others Present:	**Virginia Yeagle, Administrator, CPA** **Michael Stebbins, General Counsel**

1. **Call to order and accept proof of publication of notice of meeting.**
Chairman Hall called the meeting to order at 4:01pm. The Board members in attendance were Mr. Keith Bullock, Ms. Jean Tucker and Ms. Susan Ashby. Board Member Mr. Gene Franklin was unable to attend. Also in attendance was Virginia Yeagle, Administrator and Mr. Michael Stebbins, General Counsel.

   Notice of the meeting was published in the BCC weekly meeting notice in the Pensacola News Journal, on the Authority's website, and a meeting notice was posted on the front door at the Authority's office.

2. **Approve Minutes** of the meeting held on March 24, 2026.
Motion was made by Ms. Ashby and seconded by Ms. Tucker to approve the minutes as presented. Motion passed unanimously.

3. **Open Forum/Public Comment:** None

4. **Financial Matters:**
   a. Report on Operations for the period January 1 to March 31, 2026
   Ms. Yeagle presented the Report on Operations for the second quarter of the fiscal year ending on 3-31-2026. The report included Account balances for the cash account for each month in the quarter, all activity in the bank accounts for the quarter, a schedule of maturities for the investments held at Regions and fair market value of investments held in the Regions Account compared to last quarter. Ms. Yeagle noted that as investments mature, she is diversifying the holdings into certificates of deposits. Motion made by Ms. Ashby and seconded by Mr. Bullock to approve the Report on Operations. Motion passed unanimously.

   b. REAP request for grant funds
   Ms. Yeagle presented a request from REAP (Re-entry Alliance of Pensacola, Inc.) for funding for its New Horizons Village (pallet housing at 1551 West Blount Street) for $70,000. Ms. Yeagle explained that REAP's last grant funding was less than three years ago, so they are ineligible for a new grant at this time. However, $4,936 remains unused from the prior grant, which was for renovations to the building at 1551 West Blount Street. The Board discussed how the remaining 2022 grant funds could be spent. Since the grant funds approved were to renovate the building at 1551 West Blount Street, the Board determined the unspent funds must be used for renovations/repairs/improvements to

the main building. The Board instructed Ms. Yeagle to communicate with REAP how the remaining funds can be spent and a reminder that the grant is reimbursement based requiring REAP to provide documentation of the expenditure made. Motion made by Ms. Tucker and seconded by Ms. Ashby to approve reimbursing REAP for expenditure of remaining grant funds of $4,936 on repairs to the main building at 1551 West Blount Street with proper documentation. Motion passed unanimously.

c. Grant Policy and Guideline revisions
At the November 2025 meeting, the Board discussed the need to increase its charitable funding since capital projects typically exceed the current annual $50,000 limit. The Board discussed designating funds for charitable donations and revising the current Charitable Grant program to allow the Board discretion in determining the grant amount up to $500,000. The Board directed Ms. Yeagle to review the current charitable donation policy and bring to the Board suggested changes to the policy for discussion at this meeting. Ms. Yeagle presented a draft of the revised Charitable Grants program, policy and guidelines and revised application for Board consideration. After discussion, the Board asked to be provided a copy of the current grant policy and procedures for comparison to the suggested revised version. The Board also asked Mr. Stebbins to review the changes and provide his suggestions. Additional, Ms. Yeagle was asked to contact Saltmarsh (the financial auditors) for their advice on establishing a designated amount for a new grant program.

Revised grant policies and guidelines will be presented at the next meeting.

5. **Routine Authority Business:**

a. Update on 2020 Baptist Bonds and IRS Examination
Mr. Stebbins gave an update on the status of the 2020 Baptist Bonds IRS examination. Per discussion with Bond Counsel, BMO, the IRS agent is recommending to close the audit with no change to the tax status of the bonds and to expect a closing letter in a few weeks.

b. Recap of Spring 2026 NAHEFFA Conference held in Pensacola, FL
Ms. Yeagle recapped the 2026 Spring Conference sponsored by the Escambia County Health Facilities Authority on April 13-15, 2026 at the Pensacola Beach Hilton. The conference was well attended and had a diverse group of quality speakers. A special treat was a flyover of the Navy Blue Angels and Air Force Thunderbirds. Feedback from attendees was very positive. Ms. Yeagle discussed the logistics of hosting a conference and the time/effort needed from the host group. Ms. Yeagle thanked the Board for their support and thanked her assistant for the time given to plan and assemble the welcome bags. Ms. Yeagle asked for guidance on what to do with the leftover items and welcome bags. Ms. Tucker made a motion the items be donated to a not for profit in Escambia County that could use the items. Motion was seconded by Ms. Ashby. Motion passed unanimously.

c. Board Member nominations to replace Mr. Franklin.
Ms. Yeagle asked for recommendations of individuals to replace Mr. Gene Franklin, whose term will end on August 21, 2026. Mr. Franklin does not wish to serve another 4 year term. Ms. Yeagle stated that she has spoken to several potential candidates but has not had any interest. Ms. Ashby stated she might have a potential candidate as did Mr. Stebbins. Mr. Stebbins has reached out to see if this person would be interested in serving on the Board. If so, Mr. Stebbins will arrange a meeting with Ms. Yeagle. A recommendation will be presented to the Board at the next meeting.

d. Fall 2026 NAHEFFA Conference – Santa Barbara, CA
The Mar Monte Hotel, October 4-7, 2026
Ms. Yeagle shared that registration for the Fall Conference should be open soon and members can register online through the NAHEFFA website. Conference fees will be paid by the Authority.

Meeting adjourned at 4:45 pm

Next Scheduled Meeting of the Authority: August 25, 2026 at 4pm.